

CODA UK National Service Committee (NSC) Meeting
Saturday 6th June 2026, 1-5pm
AGENDA & MINUTES
Zoom Meeting (see email/website for sign in details)

The meeting will follow the established format of 30 second shares from each member before a vote is taken, if one is required.

There may not be enough time in the meeting to go through written reports in detail, so **we ask all members to come prepared, having read the reports and agenda items in advance**. We will then have time for questions, sharing and reflection during each item. All CoDA members are invited to attend NSC meetings and the AGM, but only NSC Committee members and Group Service Reps (GSRs) can vote.

Please note, the minute taker will record votes and actions, which we will review at the end of the meeting. Any references to individuals are on a first name basis only. If you do not wish to be mentioned by name in the minutes, please make this clear to the minute taker.

NSC Committee Members: Andy, Chair & Bank Signatory; Jon, Vice Chair; Annie, NSC Treasurer, Bank Signatory & Public Liability Insurance Rep; Julia, Meetings list secretary; Rochelle, CoDA Service Conference (CSC) Delegate, Sponsorship Rep, Website team & Bank Signatory; Mandy, CSC Delegate; Emily, Alternate CSC Delegate; Gillian, Bank Signatory; Don, General NSC Member; Mali, General NSC Member

NSC Committee Member positions currently unfilled: Secretary; Comms Secretary; Website Secretary; Public Information/Hospitals & Institutions (PI & H&I) Secretary; Literature Secretary (see also section 6 below – other positions are available, these are just the main service area vacancies)

Volunteering in NSC service: Kate (Comms, Website & Public Information/Hospitals & Institutions (PI & H&I)); Bryony (Meetings List); Jason (Comms)

Attendees

Andy, Chair & Bank Signatory & GSR Canterbury

Jon, Vice Chair

Annie, NSC Treasurer, Bank Signatory & Public Liability Insurance Rep & GSR Birchington

Rochelle, CoDA Service Conference (CSC) Delegate, Sponsorship Rep, Website team & Bank Signatory

Julia, Meeting list coordinator

Mandy, CSC Delegate & GSR Nethergong

Jason, GSR Men's Sunday Online Meeting

Rory, GSR Bristol

Emily, CSC (Alternate)

Christine, IN&R Chair & Visiting

Kate F, Visiting

Bryony, Website volunteer & Visiting

Lizz, Observing from AFMVE

Apologies

Sharon, IN&R Treasure

Philip F

<u>Agenda item</u>	Start	Finish
<p>1 Welcome, moment's silence, 12 Traditions, 12 Service Concepts and Sharing Guidelines. Reminder of 30 second time out with serenity prayer if anyone requests.</p> <p>Appointment of a spiritual timekeeper Appointment of a volunteer to take notes 15 mins</p>	13.00	13.15
<p>2. Introductions and Feelings check in (individual only, i.e. not service/subcommittee/group reports). Please be as brief as possible – service positions and “three words only” for feelings check-in.</p> <p>If any GSRs or committee members have AOB, please let us know now and this can be added for item 9 near the end of the meeting.</p> <p>Establish members eligible to vote 15 mins</p> <p>VE: 9 at 13:23 VE: 8 at 16:20</p>	13.15	13.30
<p>3. Last NSC minutes 10 mins <i>see attached, March 2026</i> – these were approved at the end of that meeting. Are there any questions?</p> <p>Carried forward from previous meetings and not yet complete due to the capacity of members giving service – would you like to help? Please come along and offer your time to support the completion of these items:</p> <p><i>Mar 2025 Review NSC's data protection (GDPR) arrangements & practices including mailing list/s and newsletter mailing programme. Currently with Andy, & Rochelle volunteered to reflect.</i></p> <p><i>Jul & Sept 2025 Suggestion that NSC members and GSRs share about their roles and experience/service in future newsletters (some done) – ongoing. Any submissions would be welcomed and can be submitted to communications@codauk.org</i></p>	13.30	13.40

<p><i>Jul 2025</i> Suggestion of a possible joint meeting between NSC and IN&R to discuss the relationship and any issues which might affect the fellowship as a result of two Voting Entities being set up in the UK. <u>Update:</u> suggested/implied from extra NSC meeting 17th Jan 2026 to defer this until related decisions have been made</p> <p><i>Jul 2025 to Mar 2026</i> Need for NSC constitution/procedures/byelaws including voting procedures (independence from IN&R voting where relevant). <i>Annie, Rochelle and Andy volunteered to assist in starting the process. Julia and Bryony volunteered to reflect.</i></p>		
<p>4. Subcommittees & service areas: reports & updates from members in service 30 second timed shares following verbal summary of reports</p>		
<p>4a. Sponsorship Committee 10 mins</p>	13.40	13.50
<p>4b. Member Networks/CoDA Outreach Groups <i>no-one in service</i></p>		
<p>4c. Literature 10 mins <i>No-one in service.</i> <i>Note (1) Report from publisher included at March AGM, with a proposal for stock holding; (2) Motions in section 8, some relating to literature.</i> <i>Additional meeting to be arranged, to review and discuss the literature report and proposal from the supplier (to be carried forward).</i></p>	13.50	14.00
<p>4d. Public Liability Insurance (PLI) With Treasury</p>		
<p>4e Meetings list 10 mins</p>	14.00	14.10
<p>4f Communications & Website 4g Public Information & Hospitals & Institutions 10 mins together <i>No-one in NSC committee roles, but some members are active – any updates?</i></p>	14.10	14.20
<p>4h. CoDA North & Regions 10 mins <i>No report received. Any updates?</i> <i>Note motions in section 8, some relating to IN&R.</i></p>	14.20	14.30
<p>4i. London & South East Region <i>not currently running</i></p>		
<p>5. Treasury 10 mins <i>See attached.</i> <i>Including Public Liability Insurance</i></p>	14.30	14.40
<p>6. Service positions vacant 15 mins Discussion if needed; votes</p> <p>Key positions vacant:</p> <ul style="list-style-type: none"> • Secretary • Literature Secretary • Comms &/or Website Secretary <i>(to be separated moving forward)</i> • PI & H&I Secretary • Additional Alternate CSC Delegate(s) 	14.40	14.55

<ul style="list-style-type: none"> • General NSC Members • (either Chair or Vice Chair, from September) <p>Also informal service roles, to join teams working on communications, public information/hospitals & institutions, meetings list, sponsorship.</p> <p>Andy B rotates out of Chair and volunteered for Secretary, seconded by Annie VE: For: 8 Against: 0 Abstentions: 0</p> <p>Jon volunteered for Chair, seconded by Rochelle VE: For: 8 Against: 0 Abstentions: 0</p> <p>All available positions, including shared ones: https://codauk.org/nsc-service-positions/</p> <p>Shadowing roles before choosing to take them on is welcomed, and sponsorship into new roles is available.</p> <p>Nominations for service positions can only be accepted if the member is present in the meeting.</p>		
10-minute break (may be moved if earlier timings change)	14.55	15.05
7. CoDA Service Conference (CSC) 15 mins <i>See attached</i> Extra NSC meeting, suggested 18 th July, to agree during this section Meeting proposed by Rochelle and seconded by Andy for 19 th July VE: For: 6 Against: 1 Abstentions: 1	15.05	15.20
8. Agenda items see attached 30 second timed shares		
8a Proposal – digital literature pack for new face-to-face and hybrid meetings 15 mins <i>Continued from December & March NSC meetings – see attached</i> Ongoing – Awaiting a meeting to trial the pack. This item will be omitted from future agendas until further progress has been made.	15.20	15.35
8b Proposal – relating to concerns about IN&R 15 mins <i>Continued from March NSC meeting item 8c, now recrafted – see attached</i> Discussed by the group. No further action taken, with concerns raised regarding how the proposals would be applied in practice. Ongoing meetings between NSC and IN&R will continue, with an update to be reported back to the full NSC Committee.	15.35	15.50
8c Proposal – relating to NSC’s previous funding of literature stock now with IN&R 15 mins <i>Continued from March NSC meeting item 8a part 1 – see attached</i> Discussed by the group. No further action taken. Ongoing meetings between NSC and IN&R will continue, with an update to be reported back to the full NSC Committee.	15.50	16.05
8d Proposal – relating to NSC funds provided for May 2025 founders’ weekend 15 mins <i>Continued from March NSC meeting item 8a part 2 – see attached</i>	16.05	16.20

Discussed by the group. No further action taken. Ongoing meetings between NSC and IN&R will continue, with an update to be reported back to the full NSC Committee.		
8e Proposal – for agenda time for GSRs at NSC, and GSR report template 15 mins <i>See attached</i> Discussed by the group. Discussion to be continued in 'Ask it Basket Session' time.	16.20	16.35
9. Any Other Business (AOB) 15 mins - Workshop / study group of Concepts and Traditions - No seventh tradition required at sponsorship workshops - Frequency and duration of NSC meetings	16.35	16.50
10. Future NSC meetings for 2026 Dates to set: <ul style="list-style-type: none"> CSC preparation meetings (covered in 7 above if needed) Dates already agreed: <ul style="list-style-type: none"> Quarterly NSC meeting Saturday 5th September 1 – 5pm Quarterly NSC meeting Saturday 5th December 1 – 5pm NSC inventory meetings: next continuation date is agreed at each		
11. Agree actions onscreen so minutes can be circulated straight away 8 mins	16.50	16.58
12. Close – Promises and long form Serenity Prayer 2 mins	16.58	17.00
Date of next meeting: Saturday 5 th September, 1 – 5pm		
Future Business: See relevant items in 3 above		
Ask It Basket Session This is a chance to ask anything you wish about CoDA UK and service. During this session, questions can be put to members for our group's Higher Power to answer in the form of our experience, strength and hope. As one NSC trusted servant said: often the best way to ask a question in CoDA is simply to state it as an issue. But please feel free to ask anything.	17.00	17.30