

**CODA UK National Service Committee (NSC) Meeting**  
**Saturday 7 June 2025 1-5pm**

**Notes & Actions**

**Zoom Meeting (see email/website for sign in details)**

The meeting will follow the successful recent format of 30 second shares from each member before a vote is taken, if one is required. Time per agenda item has been extended in recent NSC meetings to allow for better spiritual decision making. Please note that there may not be enough time in the meeting to go through any written reports in detail, so **we ask all members to come prepared, having read the reports and agenda items in advance.** We will then we have time for questions, sharing and reflection during each agenda item.

All CoDA members are invited to attend NSC meetings and the AGM, but only NSC Committee members and Group Service Reps (GSRs) can vote on any proposals. Nominations can only be accepted if the nominated member is in the meeting.

Please note, the minute taker will record any votes and actions, which we will review at the end of the meeting. Any references to individuals are on a first name basis only. If you do not wish to be mentioned by name in the mins, please make this clear to the minute taker.

**NSC Committee Members**

Andy, Chair & Bank Signatory; Rochelle, Treasurer, Public Liability Insurance, CoDA Service Conference (CSC) Rep & Website team; Bryony, Secretary, Meetings List & Website team; Kate, Comms, Website & Public Information (PI); Sam, General NSC Member & CSC Rep; Gillian, Bank Signatory

**Attendees:**

Andy, Chair & Bank Signatory  
Rochelle, Treasurer, Public Liability Insurance, CoDA Service Conference 2024 (CSC) Rep & Website team  
Bryony, Secretary, Meetings List & Website team  
Kate, Comms, Website, Public Information (PI) & CSC Rep 2024 (alternate)  
Gillian, Bank Signatory  
Sam, NSC Member (web/PI), GSR 7am morning meeting  
Jason, GSR Sunday Men's meeting, NSC Comms  
Mandy D, GSR Nethergong  
Mali, GSR Bristol Precious & Free  
Jude, Acting GSR Canterbury Online  
Robert, GSR Stroud  
Don, GSR In this Moment meeting  
Hilary, GSR Kingston  
Emma W, GSR Brighton Tuesday evening, NSC CSC rep 2024  
Carol, GSR Stockton Heath  
Phil A, member  
Lisa Z, member  
Melissa, member

Cristina  
Rebecca  
Rob, South Manchester  
(all three joined during welcome only)

**Apologies:**

Philip F

GC held to decide if we would transcribe the meeting. Vote was held by all those present to record and decide in AOB what to do about it.

<u>Agenda item</u>	Start	Finish
<p><b>1 Welcome</b>, moment's silence, 12 Traditions, 12 Service Concepts and Sharing Guidelines. Reminder of 30 second time out with serenity prayer if anyone requests.  <b>Appointment of a spiritual timekeeper 15 mins</b></p>	<b>13.00</b>	<b>13.15</b>
<p><b>2. Introductions and Feelings check in</b> (individual only, i.e. not service, subcommittee or group reports – if any group reps have brought AOB, please let us know now). If you have general questions, you can raise them in the Ask It Basket session after the meeting. Please be as brief as possible here – service positions and “three words only” for feelings check-in.  <b>Establish members eligible to vote 15 mins</b>  13 eligible to vote at the start of the meeting</p>	<b>13.15</b>	<b>13.30</b>
<p><b>3. March 2025 NSC AGM minutes 10 mins attached</b>  Are there any questions?  <b>Carried forward from previous meetings and not yet complete due to the capacity of members giving service. Would you like to help? Please come along and offer your time to support the completion of these items:</b>  <i>Aug 2023 NSC:</i> Propose to provide all new Face to Face meetings with a physical literature pack worth £114. The meeting rep could choose what they wanted, and NSC Treasurer would transfer the money to the meeting ahead of when their order is made and the meeting would provide the receipt for NSC records. Lydia, Rochelle &amp; Andy volunteered to re-craft this proposal and bring it back to the NSC. <b>Update Aug 2024:</b> Work has resumed on this and will be brought to the next meeting. Members are being consulted for their views on how this proposal could look. <b>Update March 2025:</b>  <b>Proposal:</b> NSC to provide literature pack to new groups if asked from NSC stocks of literature. Groups to request their own literature. A vote was taken but the motion was not carried.  <b>ACTION:</b> Volunteers from the fellowship wanted to consider this item and take it forward as a proposal as there is still a need expressed. Please contact <a href="mailto:chair@codauk.org">chair@codauk.org</a> if your group would like to support with some work on this.    <i>Mar 2025 Safeguarding Policy</i> to be updated: Julia, Sam, Andy to work on this. Bryony happy to proofread once done.    <i>Mar 2025 GDPR on mailing list/s</i> tied in with newsletter mailing programme. Meeting to be arranged: Tim, Andy &amp; Bryony</p>	<b>13.30</b>	<b>13.40</b>
<p><b>4. Subcommittees &amp; service areas:</b> reports &amp; updates from members in service  <b>30 second timed shares following verbal summary of reports</b></p>		
<p><b>4a. Sponsorship Committee</b> sub-committee verbal update <b>5 mins</b></p>	<b>13.40</b>	<b>13.45</b>

4b. Member Networks/CoDA Outreach Groups <i>no-one in service</i>		
<p><b>4c. Literature report 30 mins attached</b></p> <p>Carried forward from last NSC meeting: insurance of stock held with Literature Secretary – the Treasurer has confirmed with our insurers that the literature held by our outgoing Literature Secretary is covered at her home.</p> <p>The NSC notes Jane’s resignation and thanks her for her service as Literature Secretary. She continues as IN&amp;R literature secretary. The <a href="mailto:literature@codauk.org">literature@codauk.org</a> will divert to her in this role until a new NSC Literature Secretary is appointed.</p> <p>For groups wishing to return literature to UK stock, it could be returned at one of the retreats, eg <a href="#">Noddfa</a> (via IN&amp;R literature secretary), <a href="#">Roehampton</a> (via individual member).</p> <p>Concerns raised around:</p> <ul style="list-style-type: none"> <li>• Accounting for the literature purchased with NSC money not being done properly.</li> <li>• We understand that CoDA literature is not allowed to be sold through our own website or any website except the publisher’s because of the terms of the contract the literature publisher has with CoDA Inc.</li> <li>• Website sales by the existing literature publisher are not being done in small amounts and they are being done through bulk sales only.</li> <li>• Sales of literature are being made on behalf of the whole UK by the IN&amp;R literature secretary and postage is covered by the IN&amp;R.</li> <li>• The funds raised by sales of literature through the IN&amp;R literature secretary are being sent only to the IN&amp;R bank account.</li> <li>• The Chair has offered to liaise with the publisher to establish what the situation is exactly, to provide clarification for a future NSC meeting.</li> <li>• The Chair has offered to be the acting point of contact in the absence of a Literature Secretary; this could include reviewing the service role profile. Jason has offered to support the Chair in this work.</li> </ul>	13.45	14.15
<p><b>4d. Public Liability Insurance (PLI) 5 mins</b></p> <p>All details for groups <a href="#">here</a>. <b>ACTION:</b> add to a future newsletter to inform groups if they don’t know about it.</p>	14.15	14.20
<p><b>4e Website &amp; Meetings list, 4f Communications, 4g Public Information (PI) and Hospitals &amp; Institutions (H&amp;I) 15 mins attached</b></p>	14.20	14.35

<p>Kate thanked by the committee for all her service on the <a href="#">website</a>, and Jason for his work on the new newsletter – <a href="#">sign up here</a>.</p> <p>Jason asks that members and groups send in ESH stories for the newsletter – email <a href="mailto:communications@codauk.org">communications@codauk.org</a> to share</p>		
<p><b>4h. CoDA North &amp; Regions 10 mins</b> <i>Minutes of meeting on 5 April attached for information</i></p> <p>Gratitude for recent Ken &amp; Mary weekend workshop expressed. Good connections made between members of different nationalities. The audio recordings will be <a href="#">available on the website</a> soon.</p>	<b>14.35</b>	<b>14.45</b>
<p>4i. London &amp; South East Region <i>not currently running</i></p>		
<p><b>10-minute break (may be moved if earlier timings change)</b></p>	<b>14.45</b>	<b>14.55</b>
<p><b>5. Treasury 15 mins</b> <i>attached</i></p> <p>The NSC thanks Rochelle for her service as she steps down as Treasurer.</p>	<b>14.55</b>	<b>15.10</b>
<p><b>6. Service positions vacant 15 mins</b></p> <p>Discussion if needed; votes  <b>VE 15 at start of item</b></p> <p><b>Key positions vacant:</b></p> <ul style="list-style-type: none"> <li>• Chair – current term ends June 2025 <ul style="list-style-type: none"> <li>◦ Andy offered to serve for a final year to June 2026</li> <li>◦ <b>VE: 14 Y 14 N 0 Abstain 0</b></li> </ul> </li> <li>• Treasurer – role vacant as of this meeting. Contact <a href="mailto:nsc-treasurer@codauk.org">nsc-treasurer@codauk.org</a> for more info or to arrange a chat with the outgoing Treasurer, Rochelle</li> <li>• Public Liability Insurance rep – role vacant as of this meeting (had been combined with Treasury during the current rep's term)</li> <li>• Secretary – role vacant as of this meeting. Contact <a href="mailto:secretary@codauk.org">secretary@codauk.org</a> for more info or to arrange a chat with the outgoing Secretary, Bryony <ul style="list-style-type: none"> <li>◦ The NSC thanks Bryony for her service as she steps down as Secretary.</li> </ul> </li> <li>• Vice Chair</li> <li>• Sponsorship Rep/s – or join our informal working group</li> <li>• Website – join the team</li> <li>• Communications – join the team</li> <li>• Public Information – join our informal service network</li> <li>• Meetings List Coordinator/s – join the team</li> <li>• Bank signatories</li> <li>• General NSC Members <ul style="list-style-type: none"> <li>◦ Don put himself forward as a general member</li> <li>◦ <b>VE: 14 Y 14 N 0 Abstain 0</b></li> </ul> </li> </ul> <p><b>All available positions, including shared ones:</b>  <a href="https://codauk.org/nsc-service-positions/">https://codauk.org/nsc-service-positions/</a></p> <p>Shadowing roles before choosing to take them on is welcomed, and sponsorship into new roles is available.</p>	<b>15.10</b>	<b>15.25</b>

<p><b>7. CoDA Service Conference (CSC) 35 mins attached</b></p> <p>Discuss the need to revoke for our reps, following notification by the Voting Entity Liaison (VEL) of the correct procedure for selecting them</p> <p>Discussion of the CoDA Board's sanction of a UK member</p> <p>Vote for our 2025 CSC VE reps (2 reps and 1 or 2 alternates)</p> <p>Discussion of how the UK fellowship can craft proposals for this year's CSC</p> <p>VE down to 14</p>	<p><b>15.25</b></p>	<p><b>16.00</b></p>
<p><b>8. Agenda items attached 30 second timed shares</b></p>		
<p><b>8a. Additional NSC meetings 20 mins attached</b></p> <p>Proposal: Service concept 7 – where CoDA committee members repeatedly accuse committees, a committee meeting is scheduled to discuss the accusation.</p> <p>VE: 13 Y 8 N 0 Abstain 5</p>	<p><b>16.00</b></p>	<p><b>16.20</b></p>
<p><b>9. Any Other Business (AOB) 23 mins</b></p> <p>a Outgoing secretary and treasurer – what happens next meeting?</p> <p>Suggestion that NSC members share about their roles for the next newsletter and that more info about NSC be shared with the fellowship.</p> <p>b Possibility of having a meeting between the NSC and IN&amp;R to discuss our separation, collaboration and any issues which might affect the fellowship as a result of two VEs being set up in the UK.</p> <p>c Matters arising from the discussion on CSC at item 7.</p> <p>Suggested that an additional meeting be arranged to discuss this further after the forthcoming emergency CSC meeting on 14 June, to ask our 2024 delegates to report back. To be arranged by email if wished.</p> <p>d Discuss whether we keep the transcript of this meeting or delete it.</p> <p>Vote to discard transcript:</p> <p>VE: 17 Y 11 N 2 Abstain 0</p>	<p><b>16.20</b></p>	<p><b>16.43</b></p>
<p><b>10. Future meetings: 5 mins</b></p> <p><b>Dates of NSC meetings 2025</b></p> <p>6 September NSC</p> <p>6 December NSC</p> <p>Need to schedule a Group Inventory date for 2025</p> <p>CSC prep meeting dates to be confirmed at future NSC meeting once other dates known. Late August is roughly when the papers will be available.</p>	<p><b>16.43</b></p>	<p><b>16.48</b></p>
<p><b>11. Agree actions onscreen so minutes can be circulated straight away 10 mins</b></p>	<p><b>16.48</b></p>	<p><b>16.58</b></p>
<p><b>12. Close – Promises and long form Serenity Prayer 2 mins</b></p>	<p><b>16.58</b></p>	<p><b>17.00</b></p>

<b>Date of next NSC meeting:</b> Saturday 6 September 1-5pm		
<b>Future Business:</b> Schedule in a Group Inventory date and a CSC prep meeting date for 2025 Follow up on items carried forward (item 3)		

<b>Ask It Basket Session</b>  This is a chance to ask anything you wish about CoDA UK and service. Submit questions throughout the meeting and during this session, and they'll be put to the group for our group's Higher Power to answer in the form of our experience, strength and hope. As one NSC trusted servant said: often the best way to ask a question in CoDA is simply to state it as an issue. But please feel free to ask anything.	<b>17.00</b>	<b>17.30</b>
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