

**CODA UK National Service Committee Meeting**  
**Saturday 4<sup>th</sup> February 2023 10am-3pm**

**Zoom Meeting (see email/website for sign in details)**

The meeting will follow the successful recent format of 30 second shares from each member before a vote is taken, if one is required. Time per agenda item has been extended to allow for better spiritual decision making. Please note that there may not be enough time in the meeting to go through any written reports in detail so **we ask all members to come prepared, having read the reports and agenda items in advance**, so that we have time for questions, and sharing and reflection during each agenda item.

Please note, the minute taker will record any votes and actions, which we will review at the end of the meeting. Any references to individuals are on a first name basis only. If you do not wish to be mentioned by name in the mins, please make this clear to the minute taker.

<b><u>Agenda item</u></b>	<b>Start</b>	<b>Finish</b>
<b>1 Welcome</b> , moment's silence, Preamble, 12 Steps, 12 Traditions, 12 Service Concepts and Sharing Guidelines. Reminder of 30 second time out with serenity prayer if anyone requests. <b>Appointment of a spiritual timekeeper 20 mins</b>	<b>10.00</b>	<b>10.20</b>
<b>2. Introductions and Feelings check in 15 mins</b> (individual only, i.e. not service, subcommittee or group reports – if any groups wish to raise questions, please do so in AOB, item 9). <b>Establish voting entity</b>	<b>10.20</b>	<b>10.35</b>
<b>3. November NSC minutes 5 mins</b> Attached. Are there any questions or matters arising?	<b>10.35</b>	<b>10.40</b>
<b>4. Subcommittees &amp; service areas:</b> reports, updates and any plans for year ahead (including any budget requirements) from members in service <b>30 second timed shares following verbal summary of reports</b>		
<b>4a. Sponsorship Committee 15 mins</b> <i>report attached at page 1</i>  ACTION from last NSC: The Sponsorship Committee will consider: <ul style="list-style-type: none"> <li>• guidance for sponsees on where they can look for support.</li> <li>• concern about sponsors being able to sponsor from Step 5 but may not have enough recovery.</li> </ul> and come back with any future proposals. These actions will be picked up by the new sponsorship committee.	<b>10.40</b>	<b>10.55</b>
<b>4b. Member Networks/CoDA Outreach Groups 15 mins</b>  No report as no-one in service at the NSC	<b>10.55</b>	<b>11.10</b>
<b>4c. Literature 5 mins</b>  No report as no-one in service at the NSC	<b>11.10</b>	<b>11.15</b>
<b>4d. PLI renewal 15 mins</b>  Decision to be taken on renewals in 2023 and beyond. ACTION from last NSC: Questions raised for Rochelle to look into and this item will be brought back to NSC if required.	<b>11.15</b>	<b>11.30</b>
<b>4e. Website &amp; Meetings list; 4f. Comms 15 mins</b>  <i>report attached page 2-3</i>	<b>11.30</b>	<b>11.45</b>

<b>15 minute break</b> (may be moved if earlier timings change)	<b>11.45</b>	<b>12.00</b>
<p><b>4g. Public Information 15 mins</b> <i>report and proposals attached page 4-5</i></p> <p><b>Proposal 1:</b> Introduce formal support/budget, so that the PI Committee can send Conference-endorsed book samples to institutions expressing interest in starting CoDA meetings in facilities.</p> <p><b>Proposal 2:</b> To agree a figure to introduce formal support/budget, so that the PI Committee can attend recovery events to take Conference materials and present CoDA ESH to professional teams.</p> <p><b>Decisions on finances will be taken during the Treasury report section</b></p>	<b>12.00</b>	<b>12.15</b>
<p><b>4h. CoDA Teen 5 mins</b></p> <p>no report as no-one in service at the NSC</p>	<b>12.15</b>	<b>12.20</b>
<p><b>4i. North and Regions 15 mins</b></p> <p><i>report attached at page 6</i></p>	<b>12.20</b>	<b>12.35</b>
<p><b>4j. London &amp; South East Region 5 mins</b></p> <p><i>report attached at page 6</i></p>	<b>12.35</b>	<b>12.40</b>
<p><b>5. CoDA Service Conference</b> <i>information attached at page 7</i></p> <ul style="list-style-type: none"> <li>• What is CSC and why do NSC send Delegates? <b>5 mins</b></li> <li>• Need to vote for 2 CSC Delegates and an alternate to be our Voting Entity (VE) for 2023 <b>10 mins</b></li> <li>• <a href="#">Report from last year's CSC</a></li> </ul>	<b>12.40</b>	<b>12.55</b>
<p><b>6. Treasury report 45 mins</b> <i>report attached pages 8-10</i></p> <p>ACTIONS from last NSC:</p> <ul style="list-style-type: none"> <li>• (a) Treasurer to include a recommendation on 7th Tradition donations from NSC at each AGM (large excess at present) – <b>discussion and vote required</b></li> <li>• (b) A sub-group will form to look into setting up a Charitable Incorporated Organisation (CIO) with Rochelle: Emma, Philip, Gillian, Hil, Sam and report back to the next meeting. A WhatsApp/email group will be set up to take this forward. Concerns raised on GDPR, Safeguarding Commission reporting – sub-group need to look into this and report back. <i>Minutes from committee meeting 19-1-23 are attached at Appendix B pages 11-12</i></li> <li>• (c) PayPal account and written guide, 'How To Set up an Anonymous PayPal Account'. <i>A short and long guide to this are attached at Appendix B pages 13-14</i></li> </ul>	<b>12.55</b>	<b>1.40</b>
<b>15 minute break</b> (may be moved if earlier timings change)	<b>1.40</b>	<b>1.55</b>

<b>7. Service positions vacant 25 mins</b> Discussion if needed; votes <b>Key positions vacant:</b> <ul style="list-style-type: none"> <li>• Literature Secretary</li> <li>• Meetings List Coordinator</li> <li>• Sponsorship Rep and committee members</li> <li>• Vice Chair</li> <li>• CSC Delegates</li> <li>• General NSC Members, including email responders, internal comms people, website coordinators (including volunteers to develop the service pages), public information team and more.</li> </ul> <b>All available positions, including shared ones:</b> <a href="https://codauk.org/nsc-service-positions/">https://codauk.org/nsc-service-positions/</a>	<b>1.55</b>	<b>2.20</b>
<b>8. Agenda items, attached 30 second timed shares</b> No additional agenda items have been received for this meeting		
<b>9. Any Other Business 20 mins</b>  If no time to cover all items of AOB, please submit to next NSC meeting in May	<b>2.20</b>	<b>2.40</b>
<b>10. Agree actions onscreen so mins can be circulated straight away 10 mins</b>	<b>2.40</b>	<b>2.50</b>
<b>11. Confirm date of next meeting 5 mins</b> Sunday 7 <sup>th</sup> May, 1-5pm (or Saturday 6 <sup>th</sup> May (Coronation Day) or Saturday 13 <sup>th</sup> May)	<b>2.50</b>	<b>2.55</b>
<b>12. Close – Promises and long form Serenity Prayer 5 mins</b>	<b>2.55</b>	<b>3.00</b>
All are welcome to stay on the call for fellowship and questions about NSC service. We can set up breakout rooms if members would like to chat in smaller groups about different aspects of service.	<b>3.00</b>	<b>4.00</b>

**The following agreed proposals from recent NSC meetings may guide us in our service:**

**20<sup>th</sup> March 2021 NSC meeting**

**Agenda item 1**

That the mins to NSC meetings be limited to the proposals/ votes only and relevant committee member's reports detailing business information e.g. Treasurer's Report/ PI/ Hospitals and Institutions.

The mins will include 'dissenting voices' which will be specifically relayed to the secretary after the vote; the comments will be attributed to the member who made them.

Abstain – 0

Against – 0

In favour – 15 Motion carried

**5<sup>th</sup> December 2020 NSC meeting**

**Agenda item 15**

For this and the next NSC meeting we go with a majority vote i.e. the total of the in-favour votes is greater than the sum of the against and abstentions. The total of the votes is based on how many

people are in the meeting and eligible to vote. Abstentions are made as members don't have the confidence to make a yes or no decision so need to be accounted for.

Abstain – 1

Against – 0

In favour – 9 Motion carried

#### **5<sup>th</sup> December 2020 NSC meeting**

##### **Agenda item 7**

Propose that when discussions diverge away from the agenda item, the Chair can clarify with the sharer the new discussion point and raise it as an independent AOB item added to the end of the meeting or a sub-committee to discuss the item and report back to the NSC.

Abstain – 2

Against – 0

In favour – 8 Motion carried