

CODA UK National Service Committee Meeting
Saturday 6th August 2022

1-5pm

Zoom Meeting (see email/website for sign in details)

The meeting will follow the successful recent format of 10 minutes per agenda item, with 30 second shares from each member before a vote is taken, if one is required. Please note that there may not be enough time in the meeting to go through any written reports in detail so we ask all members to come prepared, having read the reports and agenda items in advance, so that we have time for questions, and sharing and reflection during each agenda item.

Please note, the minute taker will record any votes and actions, which we will review at the end of the meeting. Any references to individuals are on a first name basis only. If you do not wish to be mentioned by name in the minutes, please make this clear to the minute taker.

<u>Agenda item</u>	Start	Finish
1 Welcome , moment's silence, Preamble, 12 Steps, 12 Traditions, 12 Service Concepts and Sharing Guidelines. Reminder of 30 second time out with serenity prayer if anyone requests. Appointment of a spiritual timekeeper. 20 mins	1.00	1.20
2. Introductions and Feelings check in (individual only, i.e. not service, subcommittee or group reports) 20 mins If any groups wish to bring reports or questions, please raise them at item 10. AOB is at item 11.	1.20	1.40
3. Request for a member to take minutes Establish voting entity 5 mins	1.40	1.45
4. Matters arising from May minutes <i>attached</i> Are there any questions arising? Any updates? 10 mins	1.45	1.55
5. Treasury report 15 mins	1.55	2.10
6. Reports and updates from members in service preferably circulated in advance, or brief verbal bullet points only and any questions arising from these 5 mins each	2.10	
6a. Sponsorship Committee		2.15
6b. Member Networks/CoDA Outreach Groups		2.20
6c. Literature – <i>no report this meeting as no-one in service role</i>		
6d. PLI – <i>no report this meeting as no-one in service role</i>		
6e. Website & Meetings list		2.25
6f. Comms		2.30
6g. Public Information		2.35

6h. CoDA Teen		2.40
6i. North Region		2.45
6j. London & South East Region <i>report attached</i>		2.45
7. CoDA Service Conference update 5 mins	2.45	2.55
10-minute break (may be moved if earlier timings change)	2.55	3.05
8. Service positions vacant 20 mins Discussion if needed; votes Key positions vacant: <ul style="list-style-type: none"> • Secretary • Literature Secretary • Public Liability Insurance Service All available positions, including shared ones: https://codauk.org/nsc-service-positions/	3.05	3.25
9. Pre-submitted agenda items attached 55 minutes; 10 minutes each or more at Chair's discretion; 30 second timed shares	3.25	
9a. Draft Mission statement of NSC Please read supporting document: NSC Members Guidelines 2022 draft for updating – for discussion.		
9b. CoDA UK charity registration 'Where we're up to' statement (as noted in May minutes) & discussion.		
9c. Agenda request, proposal: Support groups to 3 months or 13 weeks, by way of a donation, not a loan. Announce in all WhatsApp groups and to GSRs by email that 3 months/13 weeks of rent for Face to Face meetings is to be made available.		
9d. Agenda request, proposal: The PLI to cover all groups or else no groups. The NSC does not enter into a legal contract between itself and the group whose payment doesn't result in being added by the underwriters, therefore why is the NSC not providing cover across the board, whether payment is forthcoming or not?		
9e. Agenda request: Safeguarding issue & emergency group conscience of Sponsorship Committee (please read supporting document) – vote required on sending out email and possibly temporary service role.		4.20
10. Groups/GSRs/members 15 minutes <ul style="list-style-type: none"> • Group reports & questions • Possible topic to discuss – lack of service in many groups 	4.20	4.35
11. Any Other Business 15 mins	4.35	4.50
12. Agree actions onscreen so minutes can be circulated straight away 5 mins	4.50	4.55
13. Agree date of next meeting – 5th November? 2 mins	4.55	4.57
14. Close – Promises and long form Serenity Prayer 5 mins	4.57	5.00

The following agreed proposals from recent NSC meetings may guide us in our service:

20th March 2021 NSC meeting

Agenda item 1

That the minutes to NSC meetings be limited to the proposals/ votes only and relevant committee member's reports detailing business information e.g. Treasurer's Report/ PI/ Hospitals and Institutions.

The minutes will include 'dissenting voices' which will be specifically relayed to the secretary after the vote; the comments will be attributed to the member who made them.

Abstain – 0

Against – 0

In favour – 15 – motion carried

5th December 2020 NSC meeting

Agenda item 15

For this and the next NSC meeting we go with a majority vote i.e. the total of the in-favour votes is greater than the sum of the against and abstentions. The total of the votes is based on how many people are in the meeting and eligible to vote. Abstentions are made as members don't have the confidence to make a yes or no decision so need to be accounted for.

Abstain – 1

Against – 0

In favour – 9 Motion carried

5th December 2020 NSC meeting

Agenda item 7

Propose that when discussions diverge away from the agenda item, the Chair can clarify with the sharer the new discussion point and raise it as an independent AOB item added to the end of the meeting or a sub-committee to discuss the item and report back to the NSC.

Abstain – 2

Against – 0

In favour – 8 – motion carried