

**CODA UK National Service Committee Meeting**  
**Saturday 5<sup>th</sup> February 1-5pm (Virtual doors open 12:50pm)**

**Zoom Meeting Details**

Meeting ID: 857 1637 8916

Password: 874688

Or dial on one of the numbers below

+44 330 088 5830, +44 131 460 1196 , +44 20 3481 5237,  
+44 20 3481 5240, +44 20 8080 6591, +44 20 8080 6592

Please note, anonymity is the spiritual foundation of all our traditions; however, as agreed by the NSC, all CoDA UK National Service Committee meetings may be recorded by the Secretary and committee members to assist with preparing minutes and action points for service to the UK fellowship.

The recordings will be stored securely by the secretary/committee members and deleted once the minutes have been agreed at the next meeting. All minutes of NSC Meetings are published on the CoDA website once approved

References to individuals are on a first name basis only. If you do not wish to be mentioned in the minutes please make this clear to the Secretary at the start of the meeting.

<b><u>Agenda item</u></b>	<b>Start</b>	<b>Finish</b>
<b>1 Welcome</b> , moment's silence, Preamble, 12 Steps, 12 Traditions, 12 Service Concepts and sharing guidelines. Reminder of 30 second time out with serenity prayer if anyone requests. <b>20 mins</b>	1.00	1.20
<b>2. Request for a member to take minutes and agreement on how this will be done</b> (see agreed proposals below) <b>10 mins</b>	1.20	1.30
<b>3. Introductions and Feelings check</b> with meetings info from General Service Representatives (GSRs) and AOB requests from any attendee who wishes to have an issue discussed that isn't on the agenda. <b>20 mins</b>	1.30	1.50
<b>4. Voting entity established and appointment of a spiritual timekeeper</b> <b>5 mins</b>	1.50	1.55
<b>5. Matters arising from November minutes – are there any questions arising from these?</b> <b>10 mins</b>	1.55	2.05

<b>6. Reports and updates from members in service circulated in advance – are there any questions arising from these? 10 mins</b> a. Sponsorship report b. CoDA Outreach Group 3 update report c. LSER Report	2.05	2.15
<b>7. Items raised by the PLI</b> a. CoDA Insurance, to approve the insurance renewal for the next year. 10 mins	2.25	2.35
<b>15-minute break</b>	2.35	2.50
<b>8. Service positions available – discussion and votes 10 mins</b> a. Treasurer- candidate came forward- Vote needed? Yes b. PLI service role available – circulated with agenda c. Communications secretary role – circulated with agenda d. Meeting list co-ordinator – circulated with agenda e. Bank signatory role – not circulated with agenda f. Web person role – circulated with agenda g. GDPR role – circulated with agenda	2.50	3.00
<b>9. CoDA UK NSC with HMRC as a small, unregistered charity update – Pete 20 mins</b>	3.00	3.20
<b>10. Northern Region update if wanted – 10mins</b>	3.20	3.30
<b>11. CoDA Milestone coins and medallions availability in UK 10 mins</b>	3.30	3.40
<b>12. Just share WhatsApp group endorsement – vote required 10mins</b>	3.40	3.50
<b>13. Who to contact in absence of Treasurer and any outstanding requests? 10 mins</b>	3.50	4.00
<b>13. AOB 45 mins</b>	4.00	4.45
<b>14. Agree minutes and actions on screen- 10 mins</b>	4.45	4.55
<b>15. Close – Promises and long form Serenity Prayer 5 mins</b>	4.55	5.00